

AGM Meeting Minutes
Saturday, May 2, 2021 @ 09h00

P.O. Box 4358, Edmonton, AB T6E 4T3

admin@albertakinesiology.ca

Facilitator:	Jesse Oswald		Time Keeper: Jesse Oswald
Location:	Virtual via Zoom		Minute Taker: Magan Braun
Attendees:	Board Members: Jesse Oswald Magan Braun Idris Fatungase Adrien DeGroot Lorelle Warr Jessica Ibasco Amber Reid Levi Frehlich - non voting	Regrets: Board Members: Luvjot Kular	

Agenda Items	Presenter	Discussion	Action / Notes
1. Call to order, Rules of Order, & Determination of Quorum	Jesse	315 Professional Kinesiologists 10% = 32 52 registered kins 7 board board members + 1 Executive Director 5 proxies Total = 65 (73 participants in zoom but some were students and/or non voting) Quorum met.	Call to order at 9:04 am by Jesse Following Robert's Rules of Order On the motion from Jesse, THAT the May 2, 2021 Annual General Meeting of the Alberta Kinesiology Association (AKA) membership was to be in accordance with, in order.

2. Declaration of conflict of interest	Jesse	None.	
3. Proxy Voting	Jesse	5 proxies gathered.	
4. Statement from the AKA board	Lorelle	None.	Lorelle read a statement from the AKA board outlining recent AKA board events and resignations of several board members. These resignations resulted in a delay of AGM along with enhanced processes and board governance.
5. Approval of agenda	Jesse	None.	<p>Agenda reviewed by Jesse.</p> <p>Motion: Adrien DeGroot motions to approve the 2021 AKA AGM agenda. Seconder: Idris Fatungase Restate motion: Adrien DeGroot motions to approve the 2021 AKA AGM agenda. Debate: None Vote: 51 votes - majority Announce the vote: Motion to approve the 2021 AKA AGM agenda passed by majority vote.</p>
6. Approval of minutes from 2020 AGM	Jesse	None.	<p>Motion: Lorelle Warr motions to approve the 2020 AKA AGM Minutes. Seconder: Amber Reid Restate motion: Lorelle Warr motions to approve the 2020 AKA AGM Minutes. Debate: None Vote: 55 voted in favor</p>

			Announce the vote: Motion to approve the 2020 AKA AGM Minutes passed by majority vote.
7. Meet the Board	Jesse	None.	Jesse introduced the board and thanked Heather for her service as past President and all she contributed.
8. President's Report	Jesse	None.	<p>-Jesse read highlights of Heather's report.</p> <p>-Announcement of Nick's position change to Executive Director.</p> <p>-Covid-19 has had a significant impact on practicing kinesiologists and resulted in postponement of FASE course.</p> <p>-MI course ran virtually.</p> <p>- Research committee was started and headed by Levi.</p> <p>-Jesse was appointed as interim president when Heather resigned and will be appointed as president at the end of this AGM.</p> <p>-Nick acknowledged Heather Tercier, who was dedicated to advancing our profession and the work of the AKA. She set a foundation for the board and the culture of a strong board going forward.</p>
9. Treasurer's Report	Jesse	<p>Q. Why the increase in proposed income for this year?</p> <p>A. Based on model & projections from the past 4 years and erred on the lower side. We are on track to meet it.</p> <p>Q. Expenses question about remuneration of Executive Director, Privacy Officer pay - were they volunteer in the past?</p>	<p>Review of discussion:</p> <p>-improvement of accounting processes this past year</p> <p>-regulation reserve fund is healthy and we have increased the regulation reserve per annum</p> <p>- 2021 proposed budget presented by Jesse</p> <p>-auditor report reviewed by Jesse - lack of internal accounting controls in recording accounting values. He did not find any misstatement and we will be working to improve the bookkeeping process.</p> <p>Vote to approve 2020 financials:</p>

		<p>A. These roles are contractor paid positions and represented differently in 2021 due to title changes.</p> <p>Q. Board honorarium changes? A.Board has grown substantially - actual budgeted amount has not changed (\$3000). The amount that we will spend will be higher than 2020 due to increased board members.</p>	<p>Motion: Motion by Adrien DeGroot to approve 2020 balance sheet summary. Second: Levi Frehlich seconded the motion. Restate motion: Motion by Adrien DeGroot to approve 2020 balance sheet summary Debate: None for 2020 summary. Vote: 56 voted in favor. Announce the vote: The motion to approve the 2020 balance sheet summary was passed by majority vote.</p> <p>-note that the budget is fluid.</p> <p>Vote to approve 2021 budget: Motion: Motion by Sabrina Fystro to approve the 2021 budget as presented. Second: Amber Reid Restate motion: Motion by Sabrina Fystro to approve the 2021 budget as presented. Debate: Question on remuneration of ED and Board honorarium (see discussion column) Vote: 55 in favor Announce the vote: Motion to approve the 2021 budget as presented was passed by majority vote.</p>
10. Secretary's Report	Magan	None.	<p>Review of discussion:</p> <ul style="list-style-type: none"> -improved and created some foundational documents (consent, lifestyle assessment, client intake, and health screen) - available online - Working with directors on key initiatives - Improving processes and record keeping -Researching CRC process for AKA membership