

UCM Business Connections
« My Club, my business »
A Club within the Club

A recurring breakfast meeting for members and their invited guests for business referrals, lead generation and business presentations.

Chair: Ms. Isabelle Dubé

Membership guidelines

- ✓ Membership in the UCM Business Connections group is free. You must be a University Club of Montreal member in good standing in order to join the UCM Business Connections group.
- ✓ Membership entitles you to a discount price on the breakfast.
- ✓ Each member of the UCMBC (UCM Business Connections) group will be assigned tasks and/or roles by the Chair of the UCMBC, Ms. Isabelle Dubé, or in her absence, a designed co-chair.

Event details:

- ✓ The UCM Business Connections breakfasts are open to UCMBC members, UCM members and guests of each. The Club's management is permitted to extend additional invitations to non-members.
- ✓ Each meeting begins promptly at 7:30 a.m. and lasts 90 minutes, to end at 9 a.m. Members and guests may arrive as of 7 a.m. for networking and breakfast.
- ✓ A minimum of 15 participants are required for every breakfast to a maximum of 40 participants. In cases of larger groups, some changes to the established timeline may be required.
- ✓ The UCM Business Connections breakfasts are bilingual events. Each participant speaks and/or presents in the language of their choice.
- ✓ Dates for the 2017 winter season: September 13, September 27, October 11, October 25, November 8, November 22, December 6, January 17, January 31.
- ✓ A continental buffet will be served starting at 7 a.m.
- ✓ Pricing for the 2017 winter season:
 - All prices are plus taxes and administration.
 - \$20 for UCM and UCMBC members.
 - \$25 for UCM members.
 - \$30 for non-members (totals \$40 payment in cash upon arrival).
- ✓ At every meeting, each participant will be allowed one timed minute in order to present themselves and each participant may contribute during the referral period. In addition, one

participant will be given 10 minutes for a PowerPoint presentation (UCM members only, chosen in advance by the Chair) and, when applicable and possible, one participant will be given 5 minutes to present an upcoming event to be held at the University Club of Montreal (UCM members only, chosen in advance by the Chair).

- ✓ Timeline for each event (subject to change as required):
 - 7 a.m. – Arrival and networking. The buffet is available upon arrival. Please have breakfast no later than 7:40 a.m.
 - 7:30 a.m. promptly – The meeting begins with words of welcome by the Chair.
 - 7:40 a.m. – Each participant has one timed minute to introduce themselves.
 - 8:05 a.m. – One participant has 10 minutes for a PowerPoint presentation.
 - 8:15 a.m. – One participant has 5 minutes to present an upcoming event.
 - 8:20 a.m. – Referral period. Everyone participates.
 - 8:35 a.m. – Important news and words of closing by Chair.
 - 8:40 a.m. to 9 a.m. - Networking

Rules of conduct for every participant

- ✓ I will arrive on time and stay for the duration of the entire event.
- ✓ I will register online in a timely manner for each event and understand that I will be billed for my breakfast, regardless of consumption. I will advise the group no later than 5 p.m. the Friday preceding each meeting if I am unable to attend and/or if I am bringing a guest. Failure to do so will result in full charges. UCM members will be required to pay for their guests in the case of absence without cancellation as per this timeline.
- ✓ I will inform the Chair in advance of every breakfast if I or my guest have any dietary restrictions.
- ✓ The names of all guests must be given in advance of their participation and payment by non-members will be made by cash upon arrival at each meeting.
- ✓ I understand that each guest is permitted a maximum of two visits per lifetime. Additional visits may be granted by a majority vote of the UCM Business Connections members.
- ✓ Each UCM member is responsible for the conduct of their guests.
- ✓ I will come prepared for each meeting. If chosen for a 10-minute or 5-minute presentation, I will be ready with my laptop for the presentation.

Additional rules of conduct for UCMBC members

- ✓ I will attend every meeting and I understand that I am only permitted to miss three meetings per six months.
- ✓ I will contribute to the online Facebook page of the UCM Business Connections group.

Honour Code for UCMBC members

- ✓ I will be truthful and honest.
- ✓ I will provide the best quality products and/or services and will honour all quotes.
- ✓ I will follow up on all referrals in a timely manner.
- ✓ I will observe all standards of my profession.
- ✓ I will be positive, will speak respectfully and will be supportive of my fellow members.
- ✓ I will provide referrals and will actively work to further the advancement of the group.
- ✓ I will do my utmost to use the services of fellow members and referrals for myself and my business.
- ✓ I understand that the success of the group relies on active participation by its members. I promise to contribute to every meeting by providing referrals and/or by inviting guests.
- ✓ I promise to execute any tasks or roles as a member of the UCMBC to be best of my abilities and in the prescribed time.
- ✓ I understand that my membership in the group may be resigned for failure to comply with the honour code and the rules of conduct.

Thank you!
Wishing you good referrals.